### **Annual Financial Report**

December 31, 2011

#### Governing Body

Mark Arnold, Mayor

Michelle Schiltz, Finance Commissioner

Colin Wood, Public Works Commissioner

City Clerk

Casie Risley

Independent Auditor

Kenneth L Cooper Jr CPA, Chtd.

Certified Public Accountant

Caldwell, Kansas

# City of Caldwell, Kansas Statutory Basis Financial Statement

Year Ended December 31, 2011

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# City of Caldwell, Kansas Statutory Basis Financial Statement

Year Ended December 31, 2011

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## KENNETH L COOPER JR CPA, CHTD

### Certified Public Accountant

Independent Auditor's Report

To the Honorable Mayor and City Commission City of Caldwell Caldwell, Kansas

I have audited the summary statement of cash receipts, expenditures, and unencumbered cash balances of Caldwell, Kansas, as of and for the year ended December 31, 2011. This financial statement is the responsibility of the City's management. My responsibility is to express an opinion on the financial statement based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the *Kansas Municipal Audit Guide*. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

The financial statement does not include financial data for the City's legally separate component units. Accounting principles generally accepted in the United States of America require the financial data for those component units to be reported with the financial data of the City's primary government unless the City also issues financial statements for the financial reporting entity that include the financial data for its component units. The City has not issued such reporting entity financial statements. Because of this departure from accounting principles, the cash and unencumbered cash, revenues received and expenditures incurred by the aggregate discretely presented component units have been omitted from the statement, and although not reasonably determinable, are presumed to be material.

As described more fully in Note 1, the City has prepared this financial statement using accounting practices prescribed by the State of Kansas to demonstrate compliance with the cash basis and budget laws of the State of Kansas, which practices differ from accounting principles generally accepted in the United States of America. The effects on the financial statement of the variances between these statutory practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

In my opinion, because of the effects of the matters discussed in the preceding two paragraphs, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the City as of December 31, 2011, the changes in its financial position, or, where applicable, its cash flows for the year then ended.

In my opinion, the primary government financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balances of the City of Caldwell, Kansas, as of December 31, 2011, and the aggregate cash receipts and expenditures for the year then ended, on the basis of accounting described in Note 1.

My audit was conducted for the purpose of forming an opinion on the financial statement. The summary of expenditures-actual and budget and the individual fund schedules of cash receipts and expenditures-actual and budget (Schedules 1,2,3 and 4 as listed in the table of contents) are presented for analysis and are not a required part of the statutory financial statement. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statement. The information has been subjected to the auditing procedures applied in the audit of the financial statement and certain additional procedures, including comparing and reconciling such

information directly to the underlying accounting and other records used to prepare the financial statement or to the financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the information is fairly stated in all material respects in relation to the financial statement as a whole.

The 2010 Actual columns presented in the individual fund schedules of cash receipts and expenditures-actual and budget, (Schedule 2 as listed in the table of contents) are also presented for comparative analysis and are not a required part of the 2010 financial statements upon which I rendered an unqualified opinion dated October 19, 2011. The 2010 financial statements and my accompany report are not presented herein, but are available in electronic form from the web site of the Kansas Department of Administration, Office of Management Analysis and Standards at the following link <a href="http://da.ks.gov/ar/muniserv/">http://da.ks.gov/ar/muniserv/</a>. Such 2010 comparative information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2010 financial statements. The 2010 comparative information was subjected to the auditing procedures applied in the audit of the 2010 financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2010 financial statements or to the 2010 financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the 2010 comparative information is fairly stated in all material respects in relation to the 2010 financial statements as a whole.

Certified Public Accountant

August 23, 2012

## City of Caldwell, Kansas Summary of Cash Receipts, Expenditures and Unencumbered Cash (Statutory)

For the Year Ended December 31, 2011

	Un	Beginning encumbered ash Balance		Cash Receipts	Ex	xpenditures		Ending encumbered ash Balance	Е	Add utstanding ncumbr./ counts Pay.		Ending Cash Balance
Funds												
Governmental Type Funds:												
General	\$	413,308	\$	912,086	\$	906,797	\$	418,597	\$	6,462	\$	425,059
Special Revenue Funds:												
Special Highway		80,843		28,730		13,580		95,993		1,188		97,181
Special Parks and Recreation		1,109		2,308		_		3,417		_		3,417
Library Levy		140		18,224		17,695		669		_		669
Drug Enforcement		3,156						3,156		_		3,156
Equipment Reserve		75,874		22,000		10,463		87,411		_		87,411
Industrial Development		8,242		390		6,510		2,123		_		2,123
Special Law Enforcement		1,314		_		-		1,314		_		1,314
Cemetery Improvement		273,714		3,297		4,850		272,161		_		272,161
Fire Insurance Proceeds		-		-		-		-		-		-
Transient Guest Tax		_		3,349		_		3,349		_		3,349
Home Special Projects		-		49,763		49,763		-		-		-
Debt Service Funds:												
Bond and Interest		21,995		33,674		33,211		22,458		-		22,458
Capital Projects Funds:												
Multi-Year Capital Improvemen	nts	108,238		80,000		56,650		131,588		-		131,588
Community Bldg. Spec. Proj.		-		1,500		-		1,500		-		1,500
Non-expendable Trust Funds:												
Cemetery Endowment		123,629		5,889		1,539		127,979		-		127,979
Proprietary Type Funds:												
Sewer Utility		69,282		136,097		145,127		60,252		515		60,767
Storm Water Utility		2,057		9,636		-		11,693		-		11,693
Water Utility		101,954		1,131,937		1,027,339		206,552		2,315		208,867
Total (excluding fiduciary	y fund) \$	1,284,854	\$	2,438,880	\$	2,273,524	\$	1,450,211	\$	10,480	\$	1,460,691
Composition of Cash Balance:												
											•	
Cash on hand, city Clerk											\$	511
Cash in checking account:												
		hange Bank,		_								7,583
		hange Bank,										49,595
						market accou	ınt					787,137
	Stock Exc	hange Bank,	Spe	ecial accoun	t							15,949
Cash in certificates of deposit												
	Stock Exc	hange Bank										204,733
	Caldwell S	State Bank									_	395,283
	Total Cas	h									\$	1,460,791
	Less Fidu	ciary fund ca	sh (	Schedule 3)							_	(100)
	Total prin	nary governm	nent								<u>\$</u>	1,460,691

December 31, 2011

#### 1. Summary of Significant Accounting Policies

The City has established a uniform system of accounting maintained to reflect compliance with the applicable laws of the State of Kansas.

#### Reporting Entity

The City of Caldwell is a municipal corporation governed by an elected threemember commission. The City receives funding from local, state, and Federal governmental sources and must comply with the restrictions of these funding sources. However, the City is not included in any other "reporting entity" since the Commission is elected by the public and has decision making authority.

Discretely Presented Component Units. Under Governmental Accounting Standards Board (GASB) Statement 14, the City has two component units which under the statement would be included in the reporting entity. The City has elected not to include the financial statements of these component units in its financial statements, but has instead included component unit financial statements as appendices to this report to emphasize that they are legally separate from the city. The governing bodies of both of these component units are appointed by the city.

- 1. The Caldwell Public Library Board The City of Caldwell Library Board operates the City's public library. Acquisition or disposition of real property by the board must be approved by the city. Bond issuances must also be approved by the city. Financial statements of this component unit can be found at Appendix 1.
- 2. <u>Housing Authority</u> The City of Caldwell Public Housing Authority operates subsidized public housing. The housing authority can sue and be sued, and can buy, sell, or lease real property. Bond issuances must be approved by the city. Financial statements of this component unit can be found at Appendix 2.

#### Budgets

Applicable Kansas statutes require that an annual operating budget be legally adopted for the general fund, special revenue funds (unless exempted by a specific statute), debt service funds and enterprise funds. All budgets are prepared utilizing the modified accrual basis further modified by the encumbrance method of accounting – that is, commitments evidenced by documents such as purchase orders and contracts, in addition to disbursements and accounts payable, are recorded as expenditures. The statutes provide for the following sequence and timetable in adoption of budgets:

December 31, 2011

#### 1. Summary of Significant Accounting Policies (continued)

#### Budgets (continued)

- a. Preparation of budget for the succeeding calendar year on or before August 1st
- b. Publication in local newspaper on or before August 5 of the proposed budget and notice of public hearing on the budget.
- c. Public hearing on or before August 15<sup>th</sup>, but at least ten days after publication of notice of hearing.
- d. Adoption of final budget on or before August 25<sup>th</sup>

The statues allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication the hearing may be held and the governing body may amend the budget at that time. There were no amendments to the proposed budget for the year ending December 31, 2011

Kansas statutes permit transferring budgeted amounts between line items within an individual fund. However, such statues prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison statements are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using statutory basis of accounting as described below. Any unused budgeted expenditure authority lapses at year-end.

A legal operating budget is not required for capital projects funds, fiduciary funds, and the following special revenue funds – special law enforcement, municipal equipment reserve, fire insurance fund and home special projects fund.

Spending in funds which are not subject to the legal annual operating budget requirement are controlled by federal regulations, other statutes, or by use of internal spending limits established by the governing body.

#### Reimbursements

The City records reimbursable expenditures in the fund that makes the disbursement and records reimbursements as revenue to the fund. For purposes of budgetary comparisons, the budget has been adjusted when necessary to show compliance with the budget law.

December 31, 2011

#### 1. Summary of Significant Accounting Policies (continued)

#### Statutory Basis of Accounting

The statutory basis of accounting, as used in the preparation of these statutory basis financial statements, is designed to demonstrate compliance with the cash basis and budget laws of the State of Kansas. Cash receipts are recognized when the cash balance of a fund is increased. Expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments related to unperformed (executory) contracts for goods and services, and are usually evidenced by a purchase order or written contract. For an interfund transaction, a cash receipt is recorded in the fund receiving cash from another fund, and an expenditure would be charged in the fund from which the transfer is made.

#### Departure from Accounting Principles Generally Accepted in the United States

The basis of accounting described above results in a financial statement presentation which shows cash receipts, cash disbursements, cash and unencumbered cash balances, and expenditures compared to budget. Balance sheets that would have shown noncash assets such as receivables, inventories, and prepaid expense, liabilities such as deferred revenue and matured principal and interest payable, and reservations of the fund balance are not presented. Under generally accepted accounting principles, encumbrances are only recognized as a reservation of fund balance; encumbrances outstanding at year end do not constitute expenditures or liabilities. Consequently, the expenditures as reported may not present the cost of goods and services received during the fiscal year in accordance with generally accepted accounting principles. General fixed assets that account for the land, buildings, and equipment owned by the municipality are not presented in the financial statements. Also, general long-term debt such as general obligation bonds, temporary notes, and compensated absences are not presented in the financial statements.

The municipality has obtained a waiver from generally accepted accounting principles which allows the municipality to revert to the statutory basis of accounting in compliance with K.S.A. 75-1120a(c).

#### Cash Equivalents

Idle funds are invested in certificates of deposit and in a commercial bank money market fund. These are considered cash and are stated at cost, which approximates market value. There are no cash equivalents.

Cash balances in all funds are considered in determining the amount to be invested, and unless specifically designated, investment income is generally apportioned to the various funds in the ration of funds invested.

December 31, 2011

#### 1. Summary of Significant Accounting Policies (continued)

#### Property Taxes and Other Receivables

In accordance with governing State statutes, property taxes levied during the current year are revenue sources to be used to finance the budget of the ensuing year. Taxes are assessed on a calendar year basis and are levied and become a lien on the property on November 1 of each year. The County Treasurer is the tax collection agent for all taxing entities with the County. Property owners have the option of paying one-half or the full amount of the taxes levied on or before December 20 during the year levied with the balance to be paid on or before May 10 of the ensuing year. Consequently, for revenue recognition purposes, the taxes levied during the current year are not due and receivable until the ensuing year.

Recognized state shared taxes represent payments received during the current fiscal period. State statutes specify distribution dates for such shared taxes. For revenue recognition purposes, amounts collected and held by the State on behalf of the City at year-end are not due and receivable until the ensuing year.

Federal and State grant aid is reported as revenue when the funds are received. Unrestricted aid is reported as revenue in the fiscal year the entitlement is received.

Licenses, franchises, fees, fines, penalties, charges for services and other revenues are recorded when received in cash.

#### Investments

Investments, consisting of certificates of deposit, are carried at cost, which approximates market value.

#### Risk Management

The City generally covers its risk of loss with insurance coverage. There have not been any claims in the past three years in excess of the amount of insurance.

#### General Fixed Assets

The City does not record capital fixed assets, such as land, building and equipment, in the general fixed assets account group, as required by generally accepted accounting principles. The disbursements for the purchase of these assets are considered as expenditures and no record of the fixed assets is reflected in the financial statements. Charter Ordinance No. 3 was adopted February 9, 1979, exempting the City from state statutes requiring fixed asset accounting.

December 31, 2011

#### 1. Summary of Significant Accounting Policies (continued)

#### Special Assessments

Projects financed in part by special assessments are financed through the issuance of general obligation bonds, which are secured by the full faith and credit of the City. Special assessment taxes are levied over a ten or fifteen year period and the annual installments are due and payable with annual ad valorem property taxes. The City may foreclose liens against property benefited by special assessments when delinquent assessments are two years in arrears.

#### Lease Obligations

Long-term leases are not generally capitalized unless the terms of the lease include an option to purchase at such a price the payments made on the lease clearly represent the purchase of an economic interest.

#### Compensated Absences

All full-time employees earn vacation at the rate of ten days after one year of service, and fifteen days after fifteen years of employment. However, no unused vacation can be carried over from one employment year to another. Upon termination or resignation from service with the City, employees are entitled to payment for all accrued vacation earned prior to termination or resignation. All employees on permanent status earn sick leave at the rate of one calendar day per month with a 90-day maximum accumulation. Upon termination or resignation, any employee who has ten years or more of continuous service will be entitled to pay for up to 30 days at the employee's current rate of salary.

#### Pension Plan

Substantially all full-time employees are members of the State of Kansas Public Employees' Retirement System, which is a multi-employer statewide pension plan. The City's policy is to fund all pension costs accrued; such costs to be funded are determined annually by the System's actuary as further discussed in Note 5.

December 31, 2011

#### 2. Fund Descriptions

In governmental accounting, a fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. The following types of funds comprise the financial activities of the City for the year 2011:

#### Governmental Funds

General Fund is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments or major capital projects) that are restricted, by law or administrative action, to expenditure for specified purposes.

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, interest and principal on general long-term debt, and the financing of special assessments which are general obligations of the City.

Capital Project Funds are used to account for financial resources segregated for the acquisition of major capital facilities (other than those financed by enterprise funds).

Fiduciary Funds are used to account for assets held by the City in a trustee capacity or as an agent for others. These include expendable trust funds, nonexpendable trust funds and agency funds. Expendable trust funds are accounted for in essentially the same manner as governmental funds. Nonexpendable trust funds are accounted for in the same manner as proprietary funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

#### Proprietary Funds

Enterprise Funds--to account for operations that (a) are financed and operated in a manner similar to private business enterprises--where the stated intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenue earned, expenses incurred, and/or net income is deemed appropriate for capital maintenance, public policy, management control, accountability or other purposes.

December 31, 2011

#### 3. Cash and Cash Equivalents

#### **Deposits**

State law requires that the City deposit its funds in financial institutions that have a main or branch bank in the county in which the City is located, or in an adjoining county if such institution has been designated as an official depository, and the bank's provide an acceptable rate of return. In addition, state law requires the banks to pledge securities for deposits in excess of FDIC coverage. The City has no other policies which would limit concentration of credit or custodial credit risk. The City's deposits at yearend, consisting of checking and savings accounts, certificates of deposit and bank money market funds, had a book carrying amount of \$1,460,791. At December 31, 2011, the City had bank balances (before outstanding checks) and insurance and collateral coverage as follows:

		Stock		Caldwell	
	Exc	hange Bank	$\mathbf{S}$	tate Bank	<u>Total</u>
Insured	\$	283,679	\$	250,000	\$ 533,679
Uninsured, collateral held by the City's agent in the City's name		791,465		145,283	 936,748
Total	\$	1,075,144	\$	395,283	\$ 1,470,427

Uninsured deposits are collateralized by pledged securities held under joint custody receipts issued by third-party banks in the city's name. The pledged securities are held under a tri-party custodial agreement between the city, the pledging bank, and the independent third-party bank holding the pledged securities. All City deposits are Category 1 secured, which has the lowest level of custodial credit risk.

The City is authorized by state law to invest in deposits of local financial institutions and, in certain instances, specified United States Treasury obligations and repurchase agreements. During 2011, the City held all funds in cash and cash equivalents.

December 31, 2011

#### 4. Long Term Debt

Changes in Long Term Debt for the City for the year ended December 31, 2011 were as shown below. Total interest and service charges paid in 2011 were \$14,910.

	:	Interest	Maturity	Amount of		1/1/2011			Red	ductions/	1	2/31/2011
Issue	Issue Date	Rate	Date	Issue		Balance	Α	Additions		ayments		Balance
General Obligation Bond	S											
Series 2009	4/15/2009	0.0%	4/1/2019	\$ 110,000	\$	99,000	\$	-	\$	11,000	\$	88,000
Series 2010	9/22/2010	0.0%	9/28/2020	222,109	_	222,109				22,211		199,898
					\$	321,109	\$	<u>-</u>	\$	33,211	\$	287,898
Capital Leases												
Steel Spreader	11/3/2009	4.01%	11/3/2012	11,696.00	\$	7,546	\$	-	\$	3,643	\$	3,903
Acounting Software	8/14/2009	4.00%	8/14/2011	7,196.00		3,669		-		3,669		-
2010 Dodge Charger	2/15/2010	4.00%	2/15/2012	10,000.00		10,000		-		4,901		5,099
2 New Mowers	4/19/2010	4.00%	4/19/2013	10,309.83		10,310		-		10,310		-
2006 Chevy Truck	9/7/2010	4.00%	9/7/2012	15,275.00		10,000		-		10,000		-
2010 Dodge Charger	3/21/2011	4.00%	3/21/2015	23,865.00		-		23,865		5,161		18,704
2007 Chevy 2500 Truck	3/21/2011	4.00%	3/21/2015	20,486.00		<u> </u>		20,486		4,425		16,061
	:				\$	41,525	\$	44,351	\$	42,109	\$	43,767
Compens ated Abs ens es					\$	13,233			\$	905	\$	12,327
Temporary Notes	:											
Series 2010	10/15/2010	0.60%	4/11/2011	775,000.00	\$	775,000	\$		\$	775,000	\$	
Water Revenue Bonds	:											
Series 2011	4/15/2012	3.25%	4/15/2051	775,000.00	\$	<u> </u>	\$	775,000	\$	-	\$	775,000
Other Debt	· · · · · · · · · · · · · · · · · · ·											
St of KS Water Pollutio	n Revolving La	oan Fund										
	7/3/2003	2.69%	3/1/2025	687,000.00	\$	530,596	\$		\$	30,364	\$	500,232
	Total Long-T	'erm Debt			\$	1,681,463	\$	819,351	\$	881,589	\$	1,619,224

#### Compliance with Finance-Related Contractual Provisions

Water revenue bonds constitute special obligations of the City and are solely secured by a first lien on the net revenues of the water utility system. The revenue bond ordinance provides that the rates and fees charged by the water system be sufficient to pay expenses of the system, principal and interest on the bonds and provide reasonable reserves for the protection and benefit of the system. For 2011, net revenues were sufficient to pay all expenses, principle and interest.

Other miscellaneous provisions include: Maintaining proper books and records, annual audit and rate adjustment if necessary, reasonable and customary risk insurance, annual budget, annual report on system condition and recommendations by system employee or consulting engineer, quarterly reports to determine compliance with rate covenant and rate adjustment if necessary. The applicable provisions were complied with during 2011.

### **Notes to Financial Statement**

December 31, 2011

### 4. Long Term Debt (continued)

Debt maturities for long-term debt outstanding as of December 31, 2011 are as follows:

Schedule of Maturity of I	.ong	-Term Debt			******										Total
		2012		2013		2014		2015		2016	2017-202	21	2022-2026	th	
Principle							:							:	
GO Bonds	\$	33,211	\$	33,211	\$	33,211	\$	33,211	\$	33,211	\$ 121,84	13	\$ -	\$	287,898
Capital Leases		17,184		8,515		8,858		9,210		-		-	-		43,767
Water Revenue Bonds		9,653		10,036		10,362		10,699		10,982	60,78	34	71,327		183,843
Other Debt		31,187		32,031		32,899	·	<b>33,7</b> 90		34,705	188,14	10	147,480	<u> </u>	500,232
	\$	91,235	\$	83,793	\$	85,330	\$	86,910	\$	78,898	\$ 370,76	57	\$ 218,807	\$	1,015,740
		Total													Final
	thr	ough 2026	20	027-2031	20	32-2036	20	37-2041	20	042-2046	2047-205	51	2052-2056		Total
Principle (cont.)														:	
GO Bonds	\$	287,898	\$	-	\$	-	\$	-	\$	-	\$	_	\$ -	\$	287,898
Capital Leases		43,767		-		-		-		-		-	-	:	43,767
Water Revenue Bonds		183,843		83,700		98,182		115,267		135,263	158,74	15	-		775,000
Other Debt		500,232	_		_		·		_			_		_	500,232
	\$	1,015,740	\$	83,700	\$	98,182	\$	115,267	\$	135,263	<u>\$ 158,74</u>	15	<u>\$ -</u>	\$	1,606,897
															Total
		2012		2013		2014		2015		2016	2017-202	21	2022-2026	th	rough 2026
Interest														:	_
GO Bonds	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$ -	\$	-
Capital Leases		1,766		1,071		728		<b>37</b> 9		-		-	-		3,944
Water Revenue Bonds		25,188		24,874		24,548		24,211		23,863	113,70	)4	103,166		339,554
Other Debt		13,248	_	12,403	_	11,536	<u> </u>	10,645	_	9,730	<b>34</b> ,03	<u>33</u>	8,040	: 	99,635
	\$	40,202	\$	38,348	\$	36,812	\$	35,235	\$	33,593	<u>\$ 147,73</u>	37	<u>\$ 111,206</u>	\$	443,133
		Total													Final
	thr	ough 2026	20	027-2031	20	32-2036	20	037-2041	20	042-2046	2047-205	51	2052-2056	<u>.</u>	Total
Interest (cont.)		<u> </u>					:							:	
GO Bonds	\$	_	\$	-	\$	_	: : \$	_	\$	_	\$	_	\$ -	\$	=
Capital Leases		3,944		- · · · · · · · · · · · · · · · · · · ·		- · · · · · · · · · · · · · · · · · · ·		- · · · · · · · · · · · · · · · · · · ·		-		_			3,944
Water Revenue Bonds		339,554		90, <b>7</b> 98		76,284		59,253		39,265	15,80	9	-		620,963
Other Debt		99,635			_		:								99,635
	\$	443,133	\$	90,798	\$	76,284	- \$	59,253	\$	39,265	\$ 15,80	9	\$ -	\$	724,542

December 31, 2011

#### 5. Pension Plan

The City of Caldwell, Kansas participates in the Kansas Public Employees Retirement System (KPERS), a cost-sharing multiple-employer defined benefit pension plan as provided by state statute. KPERS provides retirements benefits, life insurance, disability income benefits, and death benefits. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to KPERS (611 S Kansas, Suite 100; Topeka, KS 66603-3869) or by calling 1-888-275-5737.

State statute K.S.A. 74-4919 establishes the KPERS member-employee contribution rate at 4% of covered salary. The employer collects and remits member-employee contributions according to the provisions of section 414(h) of the Internal Revenue Code. State law provides the employer contribution rate be determined annually based on the results of an annual actuarial valuation. KPERS is funded on an actuarial reserve basis. State law sets a limitation on an actuarial reserve basis. State law sets a limitation on annual increases in the contribution rates for KPERS employers. The employer rate established by statute for January 1 through December 31, 2011 was 7.74% (includes 1% for insurance.) The City of Caldwell, Kansas employer contributions to KPERS for the years ended December 31, 2011, 2010 and 2009 were \$23,542.92, \$18,258, and \$11,112 respectively, and were equal to the statutory required contributions for each year.

#### 6. Other Post Employment Benefits

As provided by state law, City retirees may participate in the group health insurance plan. As it is the State of Kansas group plan, they bill the participant directly and are responsible for the full premium. Any indirect subsidy paid by the City as a result of having retirees in the insurance pool has not been quantified in these financial statements.

#### 7. Capital Projects Fund

There were no capital projects in 2011 requiring project authorization.

#### 8. Interfund Transfers

Operating transfers were as follows:

From: Cemetery Endowment Fund	To:	General	\$ 1,539
General Fund		Equipment Reserve	17,000
General Fund		Multi-Year Capital Improvements	70,000
Sewer Utility Fund		Multi-Year Capital Improvements	10,000
Sewer Utility Fund		Equipment Reserve	5,000

December 31, 2011

#### 9. Stewardship, Compliance and Accountability

The fiduciary/ agency fund in Schedule 3 was in violation of the cash basis laws of the State of Kansas because of a \$3.00 deficit cash balance at December 31, 2011. There were no other violations of finance-related legal and contractual provisions during 2011. See Note 4 for compliance with debt-related contractual provisions.

#### 10. Contingencies

#### Litigation

The City may be a party to various legal proceedings that normally occur in the course of governmental operations. The financial statements do not include accruals or provisions for loss contingencies that may result from these proceedings; however, there are no current proceedings against the City.

#### **Grant Program Involvement**

In the normal course of operations, the City participates in various federal, state or corporate grant programs from year to year. The programs are often subject to additional audits by agents of the granting agency, the purpose of which is to ensure compliance with the specific conditions of the grant. Any liability for reimbursement which may arise as a result of these audits cannot be reasonably determined at this time, although it is believed the amount, if any, would not be material.

#### 12. Subsequent Events

In January of 2012 the City issued GO Bonds Series 2012 in the amount of \$190,000 to finance the completion of the Community Building Project. The City also awarded a KLINK project to Lefarge, Inc.

## City of Caldwell, Kansas Summary of Expenditures--Actual and Budget (Statutory)

(Budgeted Funds Only)

For the Year Ending December 31, 2011

Adjustment											
			for	Qualifying		Total	Ex	xpenditures	V	ariance-	
		Certified		Budget	F	Budget for	Ch	nargeable to	Fa	avorable/	
<u>Fund</u>	Budget		Credits			Comparison	$C_1$	urrent Year	(Unfavorable)		
Governmental Type Funds:											
General	\$	984,350	\$	-	\$	984,350	\$	906,797	\$	77,553	
Special Revenue Funds											
Special Highway		110,000		-		110,000		13,580		96,420	
Special Parks and Recreation		5,000		-		5,000		-		5,000	
Library Levy		20,282		-		20,282		17,695		2,587	
Drug Enforcement		3,300		-		3,300		-		3,300	
Industrial Development		9,000		-		9,000		6,510		2,490	
Special Law Enforcement		1,314		-		1,314		-		1,314	
Cemetery Improvement		25,000		-		25,000		4,850		20,150	
Transient Guest Tax		-		-		-		-		-	
Debt Service Funds:											
Bond & Interest		55,107		-		55,107		33,211		21,896	
Non-expendable Trust Funds:											
Cemetery Endowment		6,000		-		6,000		1,539		4,461	
Proprietary Type Funds:											
Sewer Utility		163,885		-		163,885		145,127		18,758	
Storm Water Utility		12,000		-		12,000		-		12,000	
Water Utility	_	330,200		775,000	_	1,105,200	_	1,027,339		77,861	
Total primary government	\$	1,725,438	\$	775,000	\$	2,500,438	\$	2,156,648	\$	343,790	

#### **General Fund**

## Schedule of Cash Receipts and Expenditures - Actual and Budget (Statutory Basis)

						2011			
							V	ariance-	
		2010						avorable/	
		<u>Actual</u>		<u>Actual</u>		<u>Budget</u>	(Unfavorable)		
Cash Receipts									
Taxes	\$	525,474	\$	558,753	\$	479,503	\$	79,250	
Intergovernmental revenues		19,311		19,514		19,300		214	
Licenses and permits		87,518		87,141		93,550		(6,894)	
Fines and fees		6,363		7,674		5,225		2,449	
Charges for services		32,847		28,368		45,600		(28,243)	
Use of money and property		11,295		7,438		10,500		(3,062)	
Other revenue		46,605		201,659		90,700		110,734	
Bond Proceeds		222,109		-		-		-	
Transfers from Cemetery Endowment		2,024		1,539	_	6,000		(4,461)	
Total cash receipts	\$	953,546	\$	912,086	\$	750,378	\$	149,987	
<b>Expenditures</b>									
Administrative	\$	91,374	\$	112,508	\$	106,450	\$	(6,058)	
Police		155,019		161,963		163,552		1,589	
Fire		253,060		28,849		47,200		18,351	
Public Works		180,108		151,657		225,100		73,443	
Street lighting		21,097		21,317		28,000		6,683	
Community building		11,805		11,114		25,500		14,386	
Swimming pool		22,142		27,750		33,250		5,500	
Employee benefit		131,203		203,488		203,500		12	
Liability insurance		2,346		-		3,000		3,000	
Capital Outlay/Contingency		2,000		101,151		61,798		(39,353)	
Transfer to sewer utility		-		-		-		-	
Transfers to municipal equipment-reserve		54,183		17,000		17,000		-	
Transfers to multi-year capital improvements		42,000		70,000		70,000			
Total expenditures	\$	966,337	\$	906,797	\$	984,350	\$	77,553	
Receipts Over (Under) Expenditures	\$	(12,790)	\$	5,289					
Unencumbered Cash Balance, Beginning	_	426,098		413,308					
<b>Unencumbered Cash Balance, Ending</b>	<u>\$</u>	413,308	<u>\$</u>	418,597					

# Special Highway Fund Schedule of Cash Receipts and Expenditures - Actual and Budget (Statutory Basis)

				2011		
					V	ariance-
		2010			Fa	vorable/
	:	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	(Un	<u>favorable)</u>
<u>Cash Receipts</u>						
State payments	\$	30,588	\$ 28,730	\$ 31,670	\$	(2,940)
KDOT reimbursement						-
Interest on investments			 	 		
Total receipts	\$	30,588	\$ 28,730	\$ 31,670	\$	(2,940)
<b>Expenditures</b>						
Salaries	\$	-	\$ _	\$ 2,000	\$	2,000
Materials		1,335	1,188	3,000		1,812
Contracted services/capital outlay		-	2,400	95,000		92,600
Equipment Maintenance		26,321	9,992	10,000		8
Special Project			 	 		<u>-</u>
Total expenditures	\$	27,657	\$ 13,580	\$ 110,000	\$	96,420
Receipts Over (Under) Expenditures	\$	2,932	\$ 15,150			
Harmon hand Cash Balanca Burker		77.011	90 942			
<b>Unencumbered Cash Balance, Beginning</b>		77,911	 80,843			
Unencumbered Cash Balance, Ending	\$	80,843	\$ 95,993			

# Special Parks and Recreation Fund Schedule of Cash Receipts and Expenditures-Actual and Budget (Statutory Basis)

							Va	riance-
		2010					Fav	vorable/
	<u> </u>	<u>Actual</u>	<u> </u>	<u>Actual</u>	E	<u>Budget</u>	(Unf	<u>avorable)</u>
<u>Cash Receipts</u>								
Local alcohol liquor tax	\$	2,333	<u>\$</u>	2,308	<u>\$</u>	2,000	<u>\$</u>	308
Expenditures  Park  Swimming pool  Total expenditures	\$ 	4,204	\$ 	- - -	\$ 	5,000	\$ 	5,000
Receipts Over (Under) Expenditures	\$	(1,871)	\$	2,308				
Unencumbered Cash Balance, Beginning		2,980		1,109				
Unencumbered Cash Balance, Ending	\$	1,109	<u>\$</u>	3,417				

#### **Library Levy Fund**

## Schedule of Cash Receipts and Expenditures-Actual and Budget (Statutory Basis)

	2011										
		•					V	ariance-			
		2010					Favorable/				
	:	<u>Actual</u>		<u>Actual</u>		<u>Budget</u>	(Unfavorable)				
Cash Receipts											
Ad valorem property tax	\$	15,049	\$	14,761	\$	15,233	\$	(472)			
Neighborhood Revitalization Rebate		(6)		(367)		(188)		(179)			
Back-tax collections		-		980		900		80			
Motor vehicle tax		1,532		2,773		2,305		468			
16/20 M vehicles		51		46		17		29			
Recreational vehicle tax		27		31		22		9			
Reimbursement from Library											
Total receipts	\$	16,652	\$	18,224	\$	18,289	\$	(65)			
Expenditures											
Transfer to library operating fund	\$	22,749	\$	17,695	\$	20,282	\$	2,587			
Total expenditures	<u>\$</u>	22,749	\$	17,695	<u>\$</u>	20,282	\$	2,587			
Receipts Over (Under) Expenditures	\$	(6,097)	\$	529							
Unencumbered Cash Balance, Beginning		6,237	_	140							
Unencumbered Cash Balance, Ending	\$	140	\$	669							

#### **Drug Enforcement**

## Schedule of Cash Receipts and Expenditures-Actual and Budget (Statutory Basis)

			2011					
		,					V	ariance-
	2	010					Fa	vorable/
	<u>A</u>	<u>ctual</u>	<u> </u>	<u>Actual</u>	_E	Budget	(Unfavorable)	
Cash Receipts								
Diversion fee	\$	-	\$	-	\$	-	\$	-
Dare Program		-				-		-
Other								
Total receipts	\$	-	\$		<u>\$</u>		\$	
<b>Expenditures</b>								
Other	\$	200	\$	-	\$	-	\$	-
Dare grant expenses		150				3,300		3,300
Total expenditures	\$	350	\$		\$	3,300	\$	3,300
Receipts Over (Under) Expenditures	\$	(350)	\$	-				
Unencumbered Cash Balance, Beginning		3,506		3,156				
Unencumbered Cash Balance, Ending	<u>\$</u>	3,156	\$	3,156				

## **Equipment Reserve**

## Schedule of Cash Receipts and Expenditures - Actual and Budget (Statutory Basis)

	2010 <u>Actual</u>			2011 Actual
Cash Receipts				
Interest on investments	\$	-	\$	-
Operating transfer from general fund		54,183		17,000
Operating transfer from sewer fund		1,000		5,000
Total receipts	<u>\$</u>	55,183	\$	22,000
Expenditures				
Street & Highway	\$	1,667	\$	-
Police		11,168		10,463
Administration		732		-
Sewer		-		-
Park		-		-
Cemetery		-		-
Pool		-		-
Fire		20,311		_
Total expenditures	\$	33,878	\$	10,463
Receipts Over (Under) Expenditures	\$	21,305	\$	11,537
Unencumbered Cash Balance, Beginning		54,569		75,874
Unencumbered Cash Balance, Ending	\$	75,874	<u>\$</u>	87,411

# Industrial Development Fund Schedule of Cash Receipts and Expenditures-Actual and Budget (Statutory Basis)

	_	2011						
	•						ariance-	
	2010					Favorable/		
	<u>Actual</u>		<u>Actual</u>		<u>Budget</u>	(Unfavorable)		
Cash Receipts								
Ad valorem property tax	\$ (1)	\$	-	\$	-	\$	-	
Back-tax collections	-		90		-		90	
Motor vehicle tax	-		-		-		-	
16/20 M Trucks	-		-		-		-	
Recreational vehicle tax	-		-		-		-	
Miscellaneous Income	 		300				300	
Total receipts	\$ (1)	\$	390	\$	<u>-</u>	\$	390	
<b>Expenditures</b>								
Development	\$ 2,803	\$	2,803	\$	3,000	\$	197	
Capital Outlay	-		-		-		-	
Opera House	-		-		-		-	
Other dues	_		-		-		-	
Promotion	310		250		-		(250)	
Consulting	-		-		-		-	
Other	 2,927		3,457		6,000		2,543	
Total expenditures	\$ 6,040	\$	6,510	\$	9,000	\$	2,490	
Receipts Over (Under) Expenditures	\$ (6,041)	\$	(6,120)					
Unencumbered Cash Balance, Beginning	 14,283		8,242					
Unencumbered Cash Balance, Ending	\$ 8,242	\$	2,123					

# Special Law Enforcement Schedule of Cash Receipts and Expenditures-Actual and Budget (Statutory Basis)

			2011						
				Va	riance-				
	2	010					Fav	orable/	
	<u>A</u>	<u>ctual</u>	<u> </u>	<u>Actual</u>	<u>E</u>	<u>Budget</u>	(Unf	avorable)	
Cash Receipts									
Grant	\$		\$		\$		\$		
Total receipts	\$		\$		\$	_	\$		
Expenditures  Drug Equipment Other  Total expenditures	\$ 	- 	\$	- 	\$ 	1,314 1,314	\$ 	1,314 1,314	
Receipts Over (Under) Expenditures	\$	-	\$	-					
Unencumbered Cash Balance, Beginning		1,314		1,314					
<b>Unencumbered Cash Balance, Ending</b>	\$	1,314	\$	1,314					

# Cemetery Improvement Schedule of Cash Receipts and Expenditures-Actual (Statutory Basis)

			2011						
	2010						V	ariance-	
	<u>Actual</u>						Fa	ivorable/	
Cash Receipts				<u>Actual</u>		<u>Budget</u>	<u>(Un</u>	favorable)	
Interest on investments	\$	4,409	\$	3,297	\$	12,000	\$	(8,703)	
Donations					_				
Total receipts	\$	4,409	\$	3,297	\$	12,000	\$	(8,703)	
Expenditures									
Cemetery improvements	\$	-	\$	-	\$	-	\$	-	
Other		2,975		4,850		25,000		20,150	
Total expenditures	\$	2,975	\$	4,850	\$	25,000	\$	20,150	
Receipts Over (Under) Expenditures	\$	1,434	\$	(1,553)					
Unencumbered Cash Balance, Beginning		272,280		273,714					
Unencumbered Cash Balance, Ending	<u>\$</u>	273,714	\$	272,161					

# Fire Insurance Proceeds Schedule of Cash Receipts and Expenditures-Actual (Statutory Basis)

	2010 Actual	20 <u>Act</u>	
Cash Receipts			
Fire insurance proceeds	\$ 6,863	\$	-
Other	 		
Total receipts	\$ 6,863	\$	
Expenditures Other	\$ 6,863	\$	
Receipts Over (Under) Expenditures	\$ -	\$	-
Unencumbered Cash Balance, Beginning	 		
<b>Unencumbered Cash Balance, Ending</b>	\$ 	\$	

### Transient Guest Tax Fund Schedule of Cash Receipts and Expenditures-Actual (Statutory Basis)

			2011						
		2010					Va	riance-	
	<u>Actual</u>						Fav	vorable/	
Cash Receipts				<u>Actual</u>	Budge	<u>t</u>	(Unf	avorable)	
Transient Guest Tax	\$	-	\$	3,349	\$	-	\$	3,349	
Other		-	_						
Total receipts	\$	_	\$_	3,349	\$		\$	3,349	
<b>Expenditures</b>									
Cemetery improvements	\$	-	\$	-	\$	-	\$	-	
Other		_							
Total expenditures	\$	_	\$_		\$		\$		
Receipts Over (Under) Expenditures	\$	_	\$	3,349					
Unencumbered Cash Balance, Beginning		_	_						
Unencumbered Cash Balance, Ending	\$		\$	3,349					

### Home Special Projects Fund Schedule of Cash Receipts and Expenditures-Actual (Statutory Basis)

	20 <u>Act</u>		2011 Actual
Cash Receipts			
Grant	\$	- \$	49,763
Special Project		-	-
Donations		<u> </u>	_
	\$	- \$	49,763
<b>Expenditures</b>			
Administration	\$	- \$	10,453
Architect Fees		-	-
Legal Fees		-	-
Construction		-	39,310
Other		<u> </u>	
Total expenditures	\$	- \$	49,763
Receipts Over (Under) Expenditures	\$	- \$	-
Unencumbered Cash Balance, Beginning		<u>-</u>	
Unencumbered Cash Balance, Ending	\$	<u> </u>	

#### Bond and Interest Fund Schedule of Cash Receipts and Expenditures-Actual and Budget (Statutory Basis)

	•					7	/ariance-	
	2010					Favorable/		
	<u>Actual</u>		<u>Actual</u>		<u>Budget</u>	(Unfavorable)		
Cash Receipts								
Ad valorem - property tax	\$ 7,508	\$	32,613	\$	32,669	\$	(56)	
Less NRP Rebates	\$ (3)	\$	(506)	\$	(466)		(40)	
Back-tax collections	-		513		-		513	
Motor vehicle tax	-		1,041		1,152		(111)	
16/20 M Trucks	-		-		8		(8)	
Recreational vehicle tax	-		13		11		2	
Interest on investments	 							
Total receipts	\$ 7,505	\$	33,674	\$	33,374	\$	300	
<b>Expenditures</b>								
Bond principal	\$ 11,000	\$	33,211	\$	36,000	\$	2,789	
Interest and fiscal charges	-		-		-		-	
Cash basis reserve	 				19,107		19,107	
Total expenditures	\$ 11,000	\$	33,211	<u>\$</u>	55,107	<u>\$</u>	21,896	
Receipts Over (Under) Expenditures	\$ (3,495)	\$	463					
Unencumbered Cash Balance, Beginning	 25,490	_	21,995					
Unencumbered Cash Balance, Ending	\$ 21,995	<u>\$</u>	22,458					

#### Multi-Year Capital Improvement Fund Schedule of Cash Receipts and Expenditures-Actual (Statutory Basis)

	2010 <u>Actual</u>			2011 Actual	
Cash Receipts					
Investment income	\$	-	\$	-	
Operating transfers from general fund		42,000		70,000	
Operating transfers from Sewer fund		5,000		10,000	
Total receipts	\$	47,000	\$	80,000	
Expenditures					
Administration	\$	11,531	\$	-	
Swimming Pool		-		3,650	
Cemetery		-		-	
Building		5,091		53,000	
Sewage Treatment					
Total expenditures	\$	16,621	\$	56,650	
Receipts Over (Under) Expenditures	\$	30,379	\$	23,350	
Unencumbered Cash Balance, Beginning		77,859	_	108,238	
Unencumbered Cash Balance, Ending	\$	108,238	<u>\$</u>	131,588	

#### Community Building Special Projects Fund Schedule of Cash Receipts and Expenditures-Actual (Statutory Basis)

	20 <u>Act</u>		2011 <u>Actual</u>		
Cash Receipts					
Grant	\$	- \$	-		
Special Project		-	-		
Donations		<u> </u>	1,500		
	\$	- \$	1,500		
<b>Expenditures</b>					
Administration	\$	- \$	-		
Architect Fees		-	-		
Legal Fees		-	-		
Construction		-	-		
Other		<u> </u>			
Total expenditures	\$	- \$			
Receipts Over (Under) Expenditures	\$	- \$	1,500		
Unencumbered Cash Balance, Beginning		<u> </u>			
Unencumbered Cash Balance, Ending	\$	<u> </u>	1,500		

#### Cemetery Endowment Fund Schedule of Cash Receipts and Expenditures-Actual and Budget (Statutory Basis)

			2011						
							V	ariance-	
	2010						Favorable/		
		<u>Actual</u>		<u>Actual</u>		<b>Budget</b>	(Unfavorable)		
Cash Receipts									
Lot sales	\$	-	\$	-			\$	-	
Addition to Endowment		675		4,350		3,500		850	
Interest on investments		2,024	_	1,539		6,000		(4,461)	
Total receipts	\$	2,699	\$	5,889	\$	9,500	\$	(3,611)	
<b>Expenditures</b>									
General operating	\$	-	\$	-	\$	-	\$	-	
Operating transfer to general fund		2,024		1,539		6,000		4,461	
The day of the	Φ.	2.024	Φ	1.520	Φ.	6.000	Φ.	4.461	
Total expenditures	\$	2,024	\$	1,539	<u>\$</u>	6,000	\$	4,461	
Receipts Over (Under) Expenditures	\$	675	\$	4,350					
Receipts Over (Onder) Expenditures	Ψ	073	Ψ	7,550					
Unencumbered Cash Balance, Beginning		122,954		123,629					
, <del></del>			_						
Unencumbered Cash Balance, Ending	\$	123,629	\$	127,979					

#### **Sewer Utility**

## Schedule of Cash Receipts and Expenditures-Actual and Budget (Statutory Basis)

		2011					
				Variance-			
	2010					Favorable/	
	<u>Actual</u>		<u>Actual</u>		<u>Budget</u>	(Ur	<u>(favorable)</u>
Cash Receipts							
Sewer use fee	\$ 113,661	\$	120,257	\$	115,400	\$	4,857
Delinquent sewer use fee	3,760		5,191		3,000		2,191
Sewer dump fees	650		969		500		469
Assessed sewer fees	-		332		500		(168)
Other reimbursement	-		-		-		-
Utility Overpayments	364		8,826		-		8,826
Miscellaneous	(28)		-		500		(500)
Interest on investments	 1,580	_	522	_	1,580		(1,058)
Total receipts	\$ 119,988	\$	136,097	\$	121,480	\$	14,617
<b>Expenditures</b>							
Salaries - plant	\$ 28,748	\$	29,075	\$	30,000	\$	925
Salaries - admin	16,729		16,752		16,000		(752)
Utilities	1,974		2,313		4,500		2,187
Chemicals & supplies	431		3,919		3,000		(919)
Insurance	1,950		1,409		2,000		591
Equipment maintenance & rental	2,732		7,948		16,500		8,552
New equipment	3,549		4,727		5,500		773
Fuel	-		427		2,500		2,073
Consulting & Contractual	10,509		2,065		6,000		3,935
Dues & education	350		108		1,000		892
Debt service							
-principal	29,564		30,364		30,364		-
-interest	13,489		12,763		12,763		-
-loan fees	1,382		1,308		1,308		-
Capital improvements	-		-		-		-
Other	1,016		949		1,450		501
Miscellaneous	-		-		-		-
Reimburse General Fund-employee benefits	10,000		16,000		16,000		-
Operating transfer to Equipment Reserve	1,000		5,000		5,000		-
Operating transfer to Capital Improvement	 5,000		10,000		10,000	-	
Total expenditures	\$ 128,422	<u>\$</u>	145,127	<u>\$</u>	163,885	\$	18,758
Receipts Over (Under) Expenditures	\$ (8,435)	\$	(9,030)				
Unencumbered Cash Balance, Beginning	 77,717		69,282				
Unencumbered Cash Balance, Ending	\$ 69,282	<u>\$</u>	60,253				

### **Storm Water Utility**

## Schedule of Cash Receipts and Expenditures-Actual and Budget (Statutory Basis)

			2011						
	2010 Actual		Actual		Budget		Variance- Favorable/ (Unfavorable)		
Cash Receipts	_	<u> </u>	-		=	<del>8</del>	(011	<u> </u>	
Utility Fees	\$	2,057	\$	9,636	\$	10,400	\$	(764)	
Interest on investments		<u>-</u>							
Total receipts	\$	2,057	\$	9,636	\$	10,400	\$	(764)	
Expenditures									
Capital improvements Other				<u>-</u>		12,000		12,000	
Total expenditures	\$		\$		\$	12,000	\$	12,000	
Receipts Over (Under) Expenditures	\$	2,057	\$	9,636					
Unencumbered Cash Balance, Beginning				2,057					
Unencumbered Cash Balance, Ending	\$	2,057	<u>\$</u>	11,693					

### City of Caldwell, Kansas

### Water Utility

## Schedule of Cash Receipts and Expenditures-Actual and Budget (Statutory Basis)

						2011		
							,	Variance-
		2010					F	avorable/
		<u>Actual</u>		<u>Actual</u>		Budget	(U	nfavorable)
Cash Receipts								
Water sales	\$	25,103	\$	326,315	\$	275,555	\$	50,760
Charges for services		-		3,325		-		3,325
Service line agreements		952		12,390		7,000		5,390
Bulk water		-		1,665				
Reimbursements		1,218		6,128		-		6,128
Delinquent utility fees		201		5,569		11,000		(5,431)
Temporary note proceeds		775,000		-		-		0
Water revenue bond proceeds				775,000				
Other		-		-		-		0
Interest on investments				1,545				1,545
Total receipts	<u>\$</u>	802,474	\$	1,131,937	\$_	293,555	\$	61,717
T								
Expenditures  Solorios plant	\$	9,060	\$	59,654	\$	87,750	<b>C</b>	28,096
Salaries - plant Salaries - admin	Þ	2,333	Ф	15,238	Ф	20,000	\$	4,762
Utilities		3,230		16,662		15,000		
		3,230		229		500		(1,662)
Ads & Legals								271
Plant supplies & chemicals		1,594		21,339		2,000		(19,339)
Insurance		-		14,116		14,000		(116)
Building maintenance		2.052		632 3,662		24.000		(632)
Equipment maintenance & rental		3,952		,		24,000		20,338
New equipment		17,162		17,930		5,000		(12,930)
Fuel		2 (24		1,167		5,000		3,833
Consulting & contractual		3,634		16,872		3,100		(13,772)
Dues & Education		20		1,039		650		(389)
Computer supplies & updates		707		1,478		4,000		2,522
Sales Tax		787		3,949		-		(3,949)
Debt service						10.000		10.000
-principal		-		-		10,000		10,000
-interest		-		-		25,100		25,100
-loan fees		=		-		4,500		4,500
Capital improvements		2.024		6.025		10,000		10,000
Other		2,834		6,025		31,600		25,575
Reimburse General Fund - Emp. Benefits		-		68,000		68,000		(550.245)
Pay off temporary notes & fees		-		779,347		-		(779,347)
Purchase of Water Utility Cost of Issuance		649,770 5,815		_		_		-
Cost of issuance		3,013	_		_			
Total expenditures prior to budget credit	\$	700,520	\$	1,027,339	\$	330,200	\$	(697,139)
Water revenue bond proceeds					_	775,000		
Total expenditures	\$	700,520	\$	1,027,339	\$	1,105,200	\$	77,861
Receipts Over (Under) Expenditures	\$	101,954	\$	104,598				
Unencumbered Cash Balance, Beginning		<del>-</del>	_	101,954				
Unencumbered Cash Balance, Ending	\$	101,954	\$	206,552				

### City of Caldwell, Kansas

### Agency Funds Summary of Cash Receipts and Cash Disbursements

For the Year Ended December 31, 2011

					Add	
				Ending	Outstanding	Ending
	Beginning	Cash	Cash	Unencumbered	Encumbr./	Cash
<u>Fund</u>	Cash Balance	<u>Receipts</u>	<b>Disbursements</b>	Cash Balance	Accounts Pay.	Balance
Municipal Judges Training	\$ -	\$ 1,467	\$ 1,470	\$ (3)	\$ 103	\$ 100

### Detailed Schedule of Cash Receipts and Expenditures-Actual and Budget

						2011		
	2010						Variance- Favorable/	
		<u>Actual</u>		<u>Actual</u>		<b>Budget</b>	(Unfavorable)	
<u>Taxes</u>								
Ad valorem property tax	\$	347,765	\$	312,977	\$	313,545	\$	(568)
Less NRP rebates		(143)		(8,133)		(3,942)		(4,191)
Delinquent tax collections		-		21,629		10,000		11,629
Special assessments		-		4,370		750		3,620
Motor vehicle tax		36,159		64,418		53,256		11,162
16/20 M tax		1,191		1,079		393		686
Recreational vehicle tax		629		727		501		226
Local sales and use tax		139,874		161,686		105,000		56,686
Total taxes	<u>\$</u>	525,474	<u>\$</u>	558,753	<u>\$</u>	479,503	\$	79,250
Intergovernmental Revenues								
Highway connecting links	\$	9,756	\$	9,756	\$	9,800	\$	(44)
Excise tax		1,135		1,450		1,500		(50)
Liquor tax		2,333		2,308		2,000		308
State Payments		87		_		_		-
County highway		6,000		6,000		6,000		_
Total intergovernmental revenues	\$	19,311	\$	19,514	\$	19,300	\$	214
Licenses and Permits								
Franchise fees	\$	84,858	\$	83,760	\$	90,000	\$	(6,240)
Permits		245		245		150		95
Dog licenses		905		776		1,000		(224)
Alcohol licenses		775		1,075		1,600		(525)
Other licenses		735		1,285		800		485
Total licenses and permits	\$	87,518	\$	87,141	\$	93,550	\$	(6,894)
Fines and Fees								
Traffic fines and fees	\$	5,743	\$	7,274	\$	4,500	\$	2,774
Monument fees		375		400		400		-
Impound fees		225		_		300		(300)
Accident report fees		20				25		(25)
Total fines and fees	\$	6,363	\$	7,674	\$	5,225	\$	2,449

### Detailed Schedule of Cash Receipts and Expenditures-Actual and Budget

						2011			
		2010					Variance- Favorable/		
		2010		A atual		Dudget	(Unfavorable)		
Changes for Samilaes		<u>Actual</u>		<u>Actual</u>		<u>Budget</u>	<u>(UI</u>	<u>iiavorabiej</u>	
Charges for Services	Ф	11.450	Ф	0.475	Ф	0.000	Ф	(505)	
Grave openings and closings	\$	11,450	\$	8,475	\$	9,000	\$	(525)	
Rural fire contracts and runs		15,110		2,695		30,000		(27,305)	
Copies and faxes		11		1		100		(99)	
Swimming pool receipts		5,788		5,686		6,000		(314)	
Charges for Services		488		11,511		500			
Other		-	_	-	_		_	_	
Total charges for services	<u>\$</u>	32,847	<u>\$</u>	28,368	\$	45,600	\$	(28,243)	
<b>Use of Money and Property</b>									
Interest on idle funds	\$	4,150	\$	2,451	\$	3,500	\$	(1,049)	
Sale of surplus property						,		-	
Airport & hanger lease		2,241		1,741		3,000		(1,259)	
Building rent		4,904		3,246		4,000		(754)	
Total use of money and property	\$	11,295	\$	7,438	\$	10,500	\$	(3,062)	
Other Revenue									
Sale of cemetery lots	\$	300	\$	3,500	\$	2,000	\$	1,500	
Swimming pool concessions	Ψ	2,721	Ψ	3,259	Ψ	3,500	Ψ	(241)	
Donations		11,392		75,732		1,000		74,732	
Reimbursements		20,867		19,919		-		19,919	
Reimbursement from Sewer		10,000		16,000		16,000		-	
Reimbursement from Water		-		68,000		68,000		_	
Grants		_		15,013		-		15,013	
Endowment from Cem Lot (Int)		47		225		_		-	
Miscellaneous		1,278		11		200		(189)	
Total other revenue	\$	46,605	\$	201,659	\$	90,700	\$	110,734	
Don't Describe									
Bond Proceeds Bond Proceeds	¢	222 100	Ф		¢		¢		
Bolia Proceeds	<u>\$</u>	222,109	<u>\$</u>	<del>-</del>	<u>\$</u>		\$		
<b>Operating Transfers</b>									
Cemetery Endowment Fund	\$	2,024	\$	1,539	\$	6,000	\$	(4,461)	

### Detailed Schedule of Cash Receipts and Expenditures-Actual and Budget

			2011						
							V	Variance-	
		2010					Fa	avorable/	
		Actual		Actual	<u>Budget</u>		(Unfavorable)		
Total general fund cash receipts	<u>\$</u>	953,546	<u>\$</u>	912,086	<u>\$</u>	750,378	\$	149,987	
Administration									
Salaries	\$	50,984	\$	53,546	\$	60,000	\$	6,454	
Office supplies		5,747		7,363		5,000		(2,363)	
Utilities		4,301		5,657		5,000		(657)	
Audit		7,350		7,350		7,200		(150)	
Printing & legals		2,524		2,561		2,000		(561)	
Building maintenance		5,468		9,528		3,000		(6,528)	
Insurance and bonds		7,717		11,109		7,000		(4,109)	
Education and dues		5,255		4,500		3,250		(1,250)	
Planning Commission		-		-		500		500	
Other		1,127		1,544		3,500		1,956	
Unsafe buildings		900		9,350		10,000		650	
Total Administration	\$	91,374	\$	112,508	\$	106,450	\$	(6,058)	
<u>Police</u>									
Salaries	\$	104,935	\$	107,416	\$	113,000	\$	5,584	
Supplies		3,629		5,517		4,600		(917)	
Computer supplies & updates		4,052		1,246		1,800		554	
Utilities		3,637		4,288		3,800		(488)	
Equipment maintenance & rental		2,282		498		2,800		2,302	
Vehicle maintenance		5,196		4,397		4,500		103	
New equipment		7,962		17,540		7,302		(10,238)	
Fuel		8,146		11,733		8,000		(3,733)	
Building maintenance		534		_		500		500	
Insurance		8,940		6,478		13,750		7,272	
Ads & legals		99		77		400		323	
Dues & Education		2,147		854		1,700		846	
Impounding dogs		300		_		600		600	
Uniform maintenance		1,285		765		600		(165)	
Miscellaneous		1,025		1,154		200		(954)	
Drug Enforcement	_	851							
Total Police	\$	155,019	\$	161,963	\$	163,552	\$	1,589	

### Detailed Schedule of Cash Receipts and Expenditures-Actual and Budget

						2011		
							V	ariance-
		2010					Fa	vorable/
		<u>Actual</u>		<u>Actual</u>		Budget	<u>(Un</u>	favorable)
Fire								
Salaries	\$	2,400	\$	2,400	\$	2,500	\$	100
Supplies	Ψ	3,864	Ψ	3,085	Ψ	4,000	Ψ	915
Equipment maint & rent		5,726		1,795		8,000		6,205
Building maintenance		3,720		1,775		1,500		1,500
Utilities Utilities		1,906		2,353		3,000		647
Insurance		4,698		3,970		6,500		2,530
Ads & legals		3,372		140		250		110
New equipment		219,184		2,255		3,500		1,245
City firemen reimbursement		3,098		3,312		5,000		1,688
Rural firemen reimbursement		3,670		4,196		6,000		1,804
Other		556		355		2,250		1,895
Fuel		4,299		4,788		4,000		(788)
Dues		288		200		700		500
Total Fire	\$	253,060	\$	28,849	\$	47,200	\$	18,351
Duklia Wasila								
Public Works	ø	74.607	ø	60.741	ø	97.000	¢.	26.250
Salaries	\$	74,627	\$	60,741	\$	87,000	\$	26,259
Supplies		13,641		11,639		8,500		(3,139)
Utilities		7,680		7,963		12,000		4,037
Ads & legal publications		598		443		200		(243)
Insurance		12,923		14,570		13,500		(1,070)
Equipment maintenance		10,523		3,497		11,500		8,003
Fuel		11,163		12,401		6,000		(6,401)
Equipment repair		2,464		605		7,000		6,395
Building maintenance		1,080		4,700		1,500		(3,200)
New equipment		10,473		25,101		22,850		(2,251)
Miscellaneous		1,278		2,376		10,550		8,174
Materials		6,064		5,298		12,000		6,702
Contracted work		24,330		1,427		25,000		23,573
Hydrant rental		1,794		-		3,800		3,800
Chemicals  Pindwood & Composting		686 785		68 828		1,500		1,432
Bindweed & Composting		785		828	_	2,200		1,372
Total Street & Highway	<u>\$</u>	180,108	\$	151,657	\$_	225,100	\$	73,443

### Detailed Schedule of Cash Receipts and Expenditures-Actual and Budget

			2011		
	2010				ariance-
	Actual	<u>Actual</u>	Budget		favorable)
	<u> 110tuai</u>	<u>1 tetuai</u>	Budget	<u>(OII</u>	<u>iavorabicj</u>
Street Lighting	\$ 21,097	\$ 21,317	\$ 28,000	\$	6,683
Community Building					
Salaries	\$ 2,775	\$ 2,325	\$ 3,500	\$	1,175
Supplies	680	1,072	800		(272)
Equipment rental	315	40	1,500		1,460
Equipment maintenance	20	20	500		480
Utilities	3,817	3,577	6,000		2,423
Insurance	2,146	697	3,000		2,303
Building maintenance	1,052	1,383	10,000		8,617
Community Building Development	1,000	2,000	-		(2,000)
Other	 	 	 200		200
Total Community Building	\$ 11,805	\$ 11,114	\$ 25,500	\$	14,386
<b>Swimming Pool</b>					
Salaries	\$ 13,805	\$ 14,934	\$ 16,000	\$	1,066
Supplies	435	681	3,000		2,319
Maintenance materials	-	1,585	2,000		415
Equipment maintenance	-	-	2,500		2,500
New equipment	-	-	-		-
Equipment rental	-	-	1,000		1,000
Utilities	4,057	3,964	4,000		36
Insurance	-	2,468	-		(2,468)
Chemicals	1,585	1,221	1,500		279
Merchandise	1,717	1,914	2,500		586
Sales tax	213	254	400		146
Schooling	240	635	250		(385)
Ads & legals	90	21	100		79
Other	 <u>-</u>	73	 <u>-</u>		(73)
Total Swimming Pool	\$ 22,142	\$ 27,750	\$ 33,250	\$	5,500
Employee Benefits					
Social security & Medicare	\$ 23,124	\$ 27,323	\$ 37,000	\$	9,677
Worker's comp	-	_	12,000		12,000
Unemployment tax	367	353	500		147

### Detailed Schedule of Cash Receipts and Expenditures-Actual and Budget

						2011			
							Variance-		
		2010					F	avorable/	
		<u>Actual</u>		<u>Actual</u>		<u>Budget</u>	(Ur	<u>nfavorable)</u>	
KPERS retirement		17,657		23,563		20,000		(3,563)	
BlueCross/BlueShield		90,056		152,249		134,000		(18,249)	
Total Employee Benefits	\$	131,203	\$	203,488	\$	203,500	\$	12	
<u>Liability Insurance</u>	\$	2,346	\$		\$	3,000	\$	3,000	
Capital Outlay	\$	2,000	\$	101,151	<u>\$</u>	61,798	\$	(39,353)	
<b>Operating Transfers</b>									
Sewer Utility	\$	-	\$	-	\$	=	\$	-	
Municipal Equipment Reserve		54,183		17,000		17,000		-	
Multi-Year Capital Improvements		42,000		70,000		70,000			
Total Operating Transfers	\$	96,183	\$	87,000	\$	87,000	\$		
Total general fund expenditures	<u>\$</u>	966,337	\$	906,797	\$	984,350	\$	77,553	

### Accountant's Report and Financial Statements

Year Ended December 31, 2011

Kenneth L Cooper Jr CPA, Chtd

**Certified Public Accountant** 

Wellington, Kansas

### City of Caldwell, Kansas

### Caldwell Public Library

Year Ended December 31, 2011

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# KENNETH L COOPER JR CPA, CHTD

Certified Public Accountant

Independent Auditor's Report

To the Board of Directors Caldwell Public Library Caldwell, Kansas

I have audited the financial statements of the Caldwell Public Library, a component unit of the City of Caldwell, Kansas, as of and for the years ended December 31, 2011 and 2010, as listed in the table of contents. These financial statements are the responsibility of the Library's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audits provide a reasonable basis for my opinion.

As discussed in Note 1, The Caldwell Public Library of the City of Caldwell, Kansas prepared its financial statements on the cash basis of accounting, which is a comprehensive basis of accounting other than accepted accounting principles generally accepted in the United States of America and the Library has omitted fixed assets from these financial statements.

In my opinion, the financial statements referred to above present fairly, in all material respects, the cash balances of the Caldwell Public Library of Caldwell, Kansas, as of December 31, 2011 and 2010, and the revenues received and expenditures paid for the years then ended on the basis of accounting described in Note 1.

Certified Public Accountant

July 24, 2012

### **Statement of Assets and Liabilities**

December 31, 2011 and 2010

### <u>Assets</u>

		<u>2010</u>	<u>2010</u>
Cash in bank			
Stock Exchange Bank, general account			
General operating account	\$	3,327	\$ 7,719
Capital improvement account		6,184	6,721
Caldwell State Bank, SCKLS account			 
	<u>\$</u>	9,511	\$ 14,440

### **Liabilities and Fund Equity**

### **Fund Equity**

Cash balances, unappropriated <u>\$ 9,511</u> <u>\$ 14,440</u>

# Statements of Cash Receipts, Disbursements and Changes in Cash Balances

For the Years Ended December 31, 2011 and 2010

Cash Dansints		<u>2011</u>		<u>2010</u>
Cash Receipts	Φ	17.605	Φ	22.740
Appropriation from the City of Caldwell	\$	17,695	\$	22,749
SCKLS grant		5,768 557		5,358 643
State grant Fines and fees		18		97
Donations				
		833		6,970
Other grants		2,709		2,527 39
Interest earnings Other		29		
Other	_	333		1,070
Total cash receipts	\$	27,942	\$	39,453
•				
<u>Cash Disbursements</u>				
Salaries (only paid ll months in 2011)	\$	11,113	\$	12,384
Payroll taxes		612		1,093
Utilities		5,367		5,192
Repairs		1,997		642
Supplies		1,299		1,424
Books		2,250		3,380
Periodicals & electronic media		465		539
Summer reading program		691		629
Computer, automation and other equipment		2,215		_
Insurance		2,382		1,926
Contract services		750		750
Mileage		117		76
Capital outlay-building & furniture		1,532		_
Imaging project		1,148		2,848
Other	_	933		793
Total cash disbursements	\$	32,871	\$	31,676
Excess of Revenues Over (Under) Expenditures	\$	(4,929)	\$	7,777
Cash Balance, Beginning of Year	_	14,440		6,663
Cash Balance, End of Year	<u>\$</u>	9,511	<u>\$</u>	14,440

### **Notes to Financial Statements**

Years Ended December 31, 2011 and 2010

#### Note 1: Nature of Operations and Summary of Significant Accounting Policies

### Nature of Operations

The Caldwell Public Library (the Library) is a component unit of the City of Caldwell, created by a vote of the citizens under Kansas Statutes Annotated 12-1220. The Library has a seven member governing board which is appointed by the Caldwell City Commission. The Library receives funding for operating the City Library from the City of Caldwell and from other state agencies in the form of grants.

#### Basis of Accounting

The Library uses the cash basis of accounting. Revenues are recognized when cash is received and expenditures are recorded when cash is paid.

#### Inventory

Disbursements for inventory-type items are considered as expenditures at the time of purchase.

#### Fixed Assets

Fixed assets are charged to expense in the year of purchase, and no record of their purchase has been maintained in a general fixed asset group of accounts as required by generally accepted accounting principles.

#### Depository Security

Bank balances were 100% secured by F.D.I.C. insurance coverage.

### **Note 2: Building Project**

The City of Caldwell acquired a building in downtown Caldwell and received grant and loan funding to rehabilitate it for use by the Public Library. The project began in 2008 and was completed in 2009. The Public Library now occupies the new site.

### City of Caldwell, Kansas Caldwell Housing Authority

### Accountant's Report and Financial Statements

December 31, 2011

Kenneth L Cooper Jr CPA, Chtd

**Certified Public Accountant** 

Wellington, Kansas

### City of Caldwell, Kansas

### Caldwell Housing Authority

Year Ended December 31, 2011

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# KENNETH L COOPER JR CPA, CHTD Certified Public Accountant

Independent Auditor's Report

To the Board of Directors Caldwell Housing Authority Caldwell, Kansas

I have audited the financial statements of the Housing Authority, a component unit of the City of Caldwell, Kansas, as of and for the years ended December 31, 2011 and 2010, as listed in the table of contents. These financial statements are the responsibility of the Housing Authority's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audits provide a reasonable basis for my opinion.

As discussed in Note 1, The Housing Authority of Caldwell, Kansas prepares its financial statements on the cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In my opinion, the financial statements referred to above present fairly, in all material respects, the assets and liabilities of the Housing Authority of Caldwell, Kansas, as of December 31, 2011 and 2010, and the revenues received and expenses paid for the years then ended on the basis of accounting described in Note 1.

Certified Public Accountant

July 18, 2012

# City of Caldwell, Kansas Caldwell Housing Authority

### Statement of Assets & Liabilities - Cash Basis

December 31, 2011 and 2010

### **Assets**

	<u>2011</u>		<u>2010</u>	
Current Assets				
Cash in bank-general operating	\$	11,981	\$	3,091
Cash in bank-reserve accounts		21,822		30,371
Cash in bank-memorials/donations		2,000		1,993
Total cash	\$	35,803	\$	35,455
HUD loan prepayment		<u>-</u>		785
Total current assets	\$	35,803	\$	36,240
Fixed Assets				
Land	\$	4,000	\$	4,000
Building	·	217,512	•	217,512
Accumulated depreciation		(216,690)		(210,140)
Total fixed assets	\$	4,822	\$	11,372
Total Assets	<u>\$</u>	40,625	<u>\$</u>	47,612
<b>Liabilities and Fund Equity</b>				
<u>Liabilities</u>				
Notes payable, current portion	\$	5,152	\$	5,527
Notes payable, long term portion		89,502		94,279
Total liabilitities	\$	94,654	\$	99,806
Fund Equity				
Retained earnings		(54,029)		(52,194)
<b>Total Liabilities and Fund Equity</b>	<u>\$</u>	40,625	\$	47,612

# City of Caldwell, Kansas Caldwell Housing Authority

# Statement of Income, Expense, and Changes in Retained Earnings - Cash Basis

For the Years Ended December 31, 2011 and 2010

	<u>2011</u>	<u>2010</u>
Income		
Rental income	\$ 32,874	\$ 27,896
Government subsidy	3,756	5,616
Interest earned	322	308
Laundry, vending & misc	1,018	1,422
Donations	6,607	3,380
Property insurance reimbursement	8,583	15,862
Other revenue	191	34
Total income	\$ 53,351	\$ 54,518
<b>Expense</b>		
Repairs & maintenance	\$ 24,976	\$ 5,033
Painting & decorating	1,010	3,061
Grounds	-	-
Site management, salary	4,800	4,800
Payroll taxes	367	367
Insurance	5,037	4,923
Utilities	4,094	4,984
Miscellaneous	116	158
Depreciation	6,550	6,550
Appliances		-
Interest	8,236	8,673
Total expenses	\$ 55,186	\$ 38,549
Net income (loss)	\$ (1,835)	\$ 15,969
Retained earnings (deficit), beginning of year	(52,194)	(68,163)
Retained earnings (deficit), end of year	<u>\$ (54,029)</u>	<u>\$ (52,194)</u>

# City of Caldwell, Kansas Caldwell Housing Authority Notes to Financial Statements

Years Ended December 31, 2011 and 2010

#### **Note 1: Nature of Operations and Summary of Significant Accounting Policies**

### Nature of Operations

The Housing Authority (the Authority) is a component unit of the City of Caldwell. The Authority can sue and be sued, and can buy, sell or lease real property. Bond issuance must be approved by the City. The Authority rents subsidized housing to qualifying members of the community.

#### Basis of Accounting

The Authority uses a cash basis of accounting. Revenues are recognized when cash is received and expenditures are recorded when cash is paid. In addition to cash disbursements, depreciation on capital assets is recorded as an expense.

#### Fixed Assets

The Authority records fixed assets at cost and depreciates them using a straight line method over the asset's useful life, which varies from 5 to 50 years.

#### Note 2: Long – Term Debt

The following is a summary of long-term debt transactions of the Authority for the year ended December 31, 2011.

Notes Payable	<u>2011</u>	<u>2010</u>
Outstanding, January 1	\$ 99,806	\$ 104,906
Advances	0	0
Payments	(5,152)	(5,100)
Outstanding, December 31	\$ 94,654	\$ 99,806

The USDA makes a direct subsidy payment on these notes, which are collateralized by the Authority's real estate, the amount of which is recorded as revenue and note payment on the financial statements. The following individual notes payable to USDA make up the balance of notes payable. Maturity date is based upon the current monthly payment amounts.

Note_	Interest Rate	Maturity Date	December 31, 2011 Balance
USDA #1	8.5%	3-31-22	\$ 89,804
USDA #2	8.0	3-31-22	<u>4,850</u>
			\$ 94,654

# City of Caldwell, Kansas Caldwell Housing Authority Notes to Financial Statements

Years Ended December 31, 2011 and 2010

### **Note 2: Long-Term Debt (continued)**

The principal and interest payments due on the notes for the next five years and thereafter are as follows:

Year	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2012	5,580	7,808	13,388
2013	6,072	7,316	13,388
2014	6,607	6,781	13,388
2015	7,189	6,199	13,388
2016	7,822	5,566	13,388
2017-2021	50,747	16,193	66,940
2022	10,637	407	11,044
	\$ 94,654	\$ 50,270	\$ 144,924

### Note 3: Cash and Cash Equivalents

The Authority maintains four bank accounts which are fully insured by FDIC. There are no cash equivalents.

### City of Caldwell, Kansas Caldwell Firemen's Relief Association

### Accountant's Report and Financial Statements

December 31, 2011

Kenneth L Cooper Jr CPA, Chtd.

**Certified Public Accountant** 

Wellington, Kansas

### City of Caldwell, Kansas

### Caldwell Firemen's Relief Association

Year Ended December 31, 2011

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# KENNETH L COOPER JR CPA, CHTD Certified Public Accountant

Independent Auditor's Report

To the Firefighter's Relief Association City of Caldwell Caldwell, Kansas

I have audited the financial statements of the Firemen's Relief Association of Caldwell, Kansas, as of and for the years ended December 31, 2011 and 2010, as listed in the table of contents. These financial statements are the responsibility of the Association's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audits provide a reasonable basis for my opinion.

As discussed in Note 1, The Firemen's Relief Association of Caldwell, Kansas prepares its financial statements on the cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In my opinion, the financial statements referred to above present fairly, in all material respects, the cash balances of the Firemen's Relief Association of Caldwell, Kansas, as of December 31, 2011 and 2010, and the revenues received and expenditures paid for the years then ended on the basis of accounting described in Note 1.

Certified Public Accountant

July 24, 2012

### City of Caldwell, Kansas Caldwell Firemen's Relief Association

### **Statement of Assets & Liabilities**

December 31, 2011 and 2010

### **Assets**

### **Cash and Cash Investments**

Checking and savings accounts	\$ 67,054	\$ 69,783
Certificate of deposit	40,000	40,000
	\$ 107,054	\$ 109,783

### **Liabilities and Fund Equity**

### **Fund Equity**

Cash balance, restricted for benefits \$107,054 \$109,783

# City of Caldwell, Kansas Caldwell Firemen's Relief Association Statement of Cash Receipts, Disbursements and Changes in Cash Balances

For the Years Ended December 31, 2011 and 2010

	<u>2011</u>			<u>2010</u>	
Cash Receipts					
Kansas Insurance Commissioner Interest earned Refunds	\$	5,252 518 45	\$	5,500 841	
Total cash receipts	\$	5,815	\$	6,341	
<u>Cash Disbursements</u>					
Insurance premiums Retirement benefits	\$	768 7,756	\$	20,372	
Treasurers bond Bank charges	_	20		255	
Total cash disbursements	\$_	8,544	\$	21,265	
Excess of Receipts Over (Under) Disbursements	\$	(2,729)	\$	(14,924)	
Cash Balance, Beginning of Year		109,783		124,707	
Cash Balance, End of Year	\$	107,054	\$ 1	109,783	

# City of Caldwell, Kansas Caldwell Firemen's Relief Association Notes to Financial Statements

Years Ended December 31, 2011 and 2010

#### **Note 1: Nature of Operations and Summary of Significant Accounting Policies**

### Nature of Operations

The Firemen's Relief Association (the Association) provides insurance for volunteer firemen, with the Association named as beneficiary. Funds are accumulated to provide additional death benefits and retirement benefits for firemen through the purchase of annuity and insurance contracts.

### Basis of Accounting

The Association uses a cash basis of accounting. Revenues are recognized when cash is received and expenditures are recorded when cash is paid. Payments to firemen's annuity contracts are recorded as an expense when made. Payments to the Association from these contracts are recorded as income when received and as benefit expense when paid. Since these contracts are payable to the firefighters, no asset is recorded on the financial statement for their value nor is a liability recorded for the amount payable to the firefighters.

#### Term Life Insurance

Five-year term life insurance policies provide the eligible firemen with \$10,000 of life insurance. The annual premiums are paid by the Association.

#### **Depository Security**

Deposited funds are totally secured by F.D.I.C.

#### Pension Plan

The Association established a defined contribution pension plan on January 1, 1985, to provide eligible members benefits for permanent disability, death or retirement. All members are eligible to participate in the plan after completing one year of service. A participant becomes fully vested in the plan after ten years of service and coverage under the plan for five consecutive years.

# City of Caldwell, Kansas Caldwell Firemen's Relief Association Notes to Financial Statements

Years Ended December 31, 2011 and 2010

# Note 1: Nature of Operations and Summary of Significant Accounting Policies (continued)

#### Pension Plan (continued)

The Association annually allocates its yearly distribution from the State of Kansas equally to each firefighter. Investment earnings on the Association's funds are allocated and added to the account balance maintained for each firefighter. When a firefighter retires, the entire account balance credited to that individual is paid out as a lump sum retirement benefit. The retirement benefits paid in 2011 and 2010 were \$7,756 and \$20,372, respectively. Account balances of unvested participants are forfeited and allocated equally to remaining participants. Forfeitures were \$588 in 2011 and \$1,072 in 2010. The Association retains all funds in its accounts and maintains benefit records for each firefighter in its restricted cash balance accounts. No liability is shown on the financial statements for these benefits.